



About Frankie Friend

Ms Frankie Friend has owned and operated Frankie Friend & Associates (FFA) for 20 years. As a true Colorado company, we are proud to have received one of the highest rated State Price Agreement evaluations (“Strong response, high level of experience, outstanding plans”). We look forward to continuing our support of Colorado.

Recruiting

Finding and placing qualified, personable and honest temporary staff is our core mission. We utilize the latest tools available combined with old fashioned ingenuity and hard work. In addition to job specific interviews, personality assessment and reference/background checks, our continued success are based on:

Professionalism

Agencies can expect utmost professionalism from corporate and fielded staff; driven by dedication and our goal to excel in the recruiting industry. FFA goes the extra mile to meet all client expectations while performing daily operations in the highest standard possible.

Trusting Relationship

Agencies can also expect a trusting partnership with FFA. This will be cemented with positive recruitments and personal attention to Agency Purchasing and Human Resource Directors.

Interview Process

FFA institutes a rigid screening process in order to fulfill Agency expectations. Once a list of qualified applicants is prepared, final interviews are conducted either by FFA or together with the Agency, based on Agency preference.

Quality Control

Our commitment to quality continues throughout the staffing assignment:

- **Step 1:** Within 30 minutes of the agreed-upon arrival time, we call to verify that our employee has arrived on time, reported to the right department, and is ready to work.
- **Step 2:** Every Friday, with your permission, we ask you to give us an overview of each employee we have placed for you. We appreciate your candor so we may better evaluate our employees and fulfill your needs. Of course, please feel free to contact us anytime.
- **Step 3:** At each assignment’s conclusion, an emailed QC card is sent that asks for an overall rating of our employee. This card becomes a part of the employee’s FFA record.

Environment

In accordance with Colorado’s Environmentally Preferable Purchasing (EPP), or Green Purchasing, FFA strives to have a positive effect on human health and the environment by reduced consumption, waste, and environmental impacts. Committing to “green” improves our environmental stewardship and strengthens FFA’s community relationships.



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www.gssa.state.co.us/SPAgree
Select Temporary Personnel Services

Frankie Friend & Associates